

Updates to SAIT Policies and Procedures 2017-18

The following changes to SAIT's policies/procedures have been made during the 2017-18 academic year. These are summarized below.

Academic (AC)

Policy	AC.2.8	Programs – Initiate New Programs	Deleted
Policy	AC.2.9	Programs – Continuous Review	Deleted
Procedure	AC.2.10.1	Distance Education Learning	Revised
Procedure	AC.2.12.1	Copyright of External Materials	Revised
Policy Procedure	AC.2.21 AC.2.21.1	Open Educational Resources Open Educational Resources	New New
Procedure	AC.3.1.1	Grading and Progression	Revised
Procedure	AC.3.2.1	Course Deficiencies	Revised
Procedure	AC.3.3.1	Invigilation and Security of Exams	Revised
Procedure	AC.3.3.2	Distance Education Invigilation	Revised
Procedure	AC.3.5	Recognition of Superior Academic Performance	Deleted
Procedure	AC.3.15.1	Death of a Student	Revised
Policy Procedure	AC.3.16 AC.3.16.1	Accommodations for Students with Disabilities Accommodations for Students with Disabilities	Revised Revised
Procedure	AC.4.3.1	Treatment of Animals	Revised
Policy Procedure	AC.6.3 AC.6.3.1	Recognition of Co-Curricular Activities Recognition of Co-Curricular Activities	New New
Procedure	AC.6.1.1	Student Employment Assistance	Revised

Administration (AD)

Procedure	AD.1.3.1	SAIT Procedures	Revised
Policy Procedure	AD.1.12 AD.1.12.1	Minors on Campus Protection of Minors on Campus	New New
Policy	AD.2.1	Alcohol Awareness on Campus	Deleted
Procedure	AD.3.2.1	Records Management	Revised
Procedure	AD.3.2.2	Transitory Records	Revised
Procedure	AD.3.2.3	Retention and Disposition	Revised
Policy Procedure	AD.4.5 AD.4.5.1	Transportation Vehicles Transportation Vehicles	New New
Policy Procedure	AD.4.6 AD.4.6.1	Use of Unmanned Aerial Systems on SAIT Campus Use of Unmanned Aerial Systems on SAIT Campus	New New
Policy Procedure	AD.4.7 AD.4.7.1	Use of SAIT Facilities for Non-Academic Activities Use of SAIT Facilities for Non-Academic Activities	New New

Facilities Management (FM)

Procedure	FM.1.1.2	SAIT Facilities, Tools, Equipment and Workspace	Revised
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Finance (FN)

Procedure	FN.9.1.1	Investment of Funds	Revised
Policy Procedure	FN.16 FN.16.1	Payment Payment	New New

Health, Safety & Environment (HS)

Procedure	HS.1.4.1	Smoking and Use of Tobacco Products	Revised
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Human Resources (HR)

Procedure	HS.3.10.1	Flex Days Program	Revised
Policy Procedure	HR.4.7 HR.4.7.1	Freedom of Speech Freedom of Speech Content covered in AC.2.18 Academic Freedom policy	Deleted Deleted
Policy Procedure	HR.4.10 HR.4.10.1	Respectful Workplace and Learning Environment Respectful Workplace and Learning Environment	New New
Policy Procedure	HR.4.11 HR.4.11.1	Conflict of Interest Conflict of Interest	New New
Procedure	HR.5.1.4	Re-Employment of Retirees	Deleted